

**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING RECAP  
DECEMBER 15, 2009**

**DIRECTORS PRESENT**

Matt Disston, Committee Chair  
Glenn Acosta, Committee Member

**STAFF PRESENT**

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Sharon E. Smith, Secretary/Treasurer  
Michael Perea, Special Projects Manager  
Teresa Teichman, Assistant to the General Manager

**PUBLIC PRESENT**

No members of the public were present.

**CALL MEETING TO ORDER**

Committee Chair Disston called the December 15, 2009  
Finance/Audit Committee Meeting to order at 7:08 a.m.

**VISITOR PARTICIPATION**

Public comments were announced. No comments were received.

**ORAL COMMUNICATION**

Oral communication was announced. No comments were received.

**COMMITTEE MEMBER COMMENTS**

There were no comments.

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REPORT FROM THE GENERAL MANAGER

Mr. Don Chadd, General Manager, stated that Director Jim Haselton is recuperating from recent surgery.

ACTION ITEMS

ITEM NO. 1) FINANCE/AUDIT COMMITTEE MEETING RECAP

The December 2, 2009 Finance/Audit Committee Meeting Recap was presented to the Committee. No changes were made to the Recap.

**Recommendation: The Committee recommended that the December 2, 2009 Finance/Audit Committee Meeting Recap be received and filed by the Board. (Consent Calendar)**

ITEM NO. 2) CALPER ANNUAL VALUATION REPORT

Ms. Sharon E. Smith, Treasurer, presented this item to the Committee, noting that the employer contribution rate will increase from 14.340% for FY 2009/2010 to 15.184% for FY 2010/2011. The increase relates in large part to the state of the economy over the past two years.

**Recommendation: The Committee recommended that the Board receive and file the CalPERS June 30, 2008 Annual Valuation Report. (Consent Calendar)**

ITEM NO. 3) OTHER MATTERS

The Committee and staff discussed the quantity of water being pumped from the Dry Season Water Recovery Project.

Mr. Chadd noted that staff is interviewing information technology firms.

ITEM NO. 4) TREASURER'S REPORT

ITEM NO. 4A) PRESENTATION OF NOVEMBER 2009 PRELIMINARY  
STATEMENT OF REVENUE AND EXPENSE

Ms. Smith reviewed the November 30, 2009 preliminary statement of revenue and expense. Revenues are 44 percent collected. Regarding the domestic water sales, the revenue is very comparable to November of 2008; however, the District sold 40 acre feet less in November of 2009. Likewise, reclaimed and recycled water sales are about the same as prior year but 27

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acre feet less of reclaimed system water was sold in November of 2009. Sanitation revenues are higher due to the timing of the receipt of funds for services rendered to the County of Orange for the Joplin/Los Pinos contract.

Operating expenses are 40 percent of year-to-date budget. An anomaly occurred in November in the health benefits. A "premium holiday" (reduction in cost) occurred for Directors and employees carrying PersChoice health insurance. District services increased by \$5,600 due to increases and decreases in a number of line items. The decrease in contracted professional services relates to a timing issue. Water purchases increased based on the quantity of water purchased and a timing issue in paying the California Department of Public Health annual mandated services. Sanitation expenses decreased due to a sewage forcemain failure that occurred in prior year.

**Recommendation: The Committee recommended that the Board receive and file the November 30, 2009 preliminary statement of revenue and expenses. (Consent Calendar)**

ITEM NO. 4B) BILLS FOR CONSIDERATION

The bills for consideration were presented for the Committee's review.

**Recommendation: The Committee recommended that the Board ratify payment of the December 15, 2009 bills for consideration in the amount of \$382,282.79, as presented. (Consent Calendar)**

ADJOURNMENT

Committee Chair Disston adjourned the December 15, 2009 Finance/Audit Committee Meeting at 7:20 a.m.